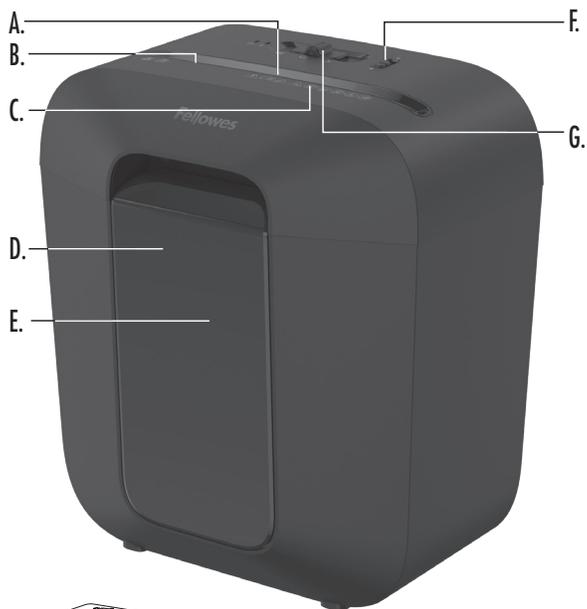


# **Fellowes**

## LX SERIES

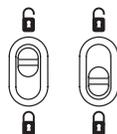


PLEASE READ THESE INSTRUCTIONS BEFORE USE.  
DO NOT DISCARD: KEEP FOR FUTURE REFERENCE.

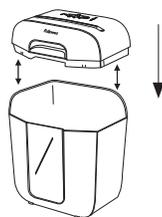


## KEY

- |                                  |                            |
|----------------------------------|----------------------------|
| A. Paper/card entry              | G. Control switch and LEDs |
| B. Shredder head                 | ⏪ 1. Reverse               |
| C. See safety instructions below | ○ 2. Off                   |
| D. Bin                           | ▷ 3. Auto-On (white)       |
| E. Window                        | 🔥 4. Overheat (red)        |
| F. Safety lock                   |                            |



To set lock slide button down



For safety reasons, shredder will operate only if the shredder head is in correct position and used with supplied basket.

To learn more about Fellowes products and features go to [www.fellowes.com](http://www.fellowes.com)

## CAPABILITIES

**Will shred:** Paper, small paper clips, plastic credit cards and staples

**Will not shred:** CD/DVDs, Continuous forms, adhesive labels, transparencies, newspaper, cardboard, large paper clips, laminates or plastic other than noted above

	LX10
Sheets Per Pass*	6
Cards Per Pass*	1
Maximum Continuous Operation**	3 min
Cool down Period**	30 min
Cut Size	4mm x 37mm
Current draw at capacity	1.0A
Entry Width	220mm

\*70g A4 paper at 220-240v, 50/60Hz, heavier paper, humidity or other than rated voltage may reduce capacity. Maximum recommended daily usage rates: 30 sheets; 5 cards.

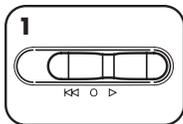
\*\*Shredder will operate continuously for indicated time. Continuous operation beyond this time will trigger a cool down period.

## ⚠ WARNING: IMPORTANT SAFETY INSTRUCTIONS — Read Before Using!

- Operation, maintenance, and service requirements are covered in the instruction manual. Read the entire instruction manual before operating shredders.
- Moving parts. Keep away from children and pets. Keep hands away from paper entry. Always set to off or unplug when not in use.
- Keep foreign objects – gloves, jewelry, clothing, hair, etc. – away from shredder openings. If object enters top opening, switch to Reverse (⏪) to back out object.
- DO NOT use aerosol products, petroleum based or aerosol lubricants on or near shredder. DO NOT USE "CANNED AIR" OR "AIR DUSTERS" ON SHREDDER. Vapors from propellants and petroleum based lubricants may combust causing serious injury.
- Sharp edges, DO NOT touch exposed cutting blades under shredder head.
- Do not use if damaged or defective. Do not disassemble shredder. Do not place near or over heat source or water.
- Avoid touching exposed cutting blades under shredder head.
- Shredder must be plugged into a properly grounded wall outlet or socket of the voltage and amperage designated on the label. The plug on the power supply cord is used as the disconnect device. The grounded outlet or socket must be installed near the equipment and easily accessible. Energy converters, transformers, or extension cords should not be used with this product.
- FIRE HAZARD – Do NOT shred greeting cards with sound chips or batteries.
- For indoor use only.
- Unplug shredder before cleaning or servicing.

## BASIC SHREDDING OPERATION

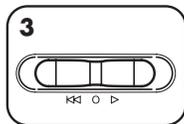
### PAPER/CARD



1 Plug in and set to Auto-On (▷)



2 Feed paper/card straight into paper entry and release



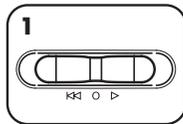
3 When finished shredding, set to Off (○)

## PRODUCT MAINTENANCE

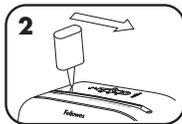
### OILING SHREDDER

All cross-cut shredders require oil for peak performance. If not oiled, a machine may experience diminished sheet capacity, intrusive noise when shredding and could ultimately stop running. To avoid these problems, we recommend you oil your shredder each time you empty your waste bin.

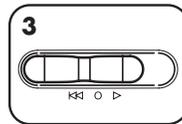
#### FOLLOW OILING PROCEDURE BELOW AND REPEAT TWICE



1 Set to Off (○)



2 \*Apply oil across entry



3 Set to Reverse (◀◀) for 2-3 seconds

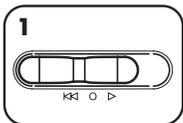


**CAUTION** \*Only use a non-aerosol vegetable oil in long nozzle container such as Fellowes 35250

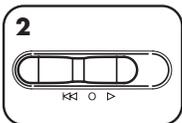


## TROUBLESHOOTING

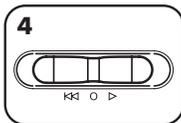
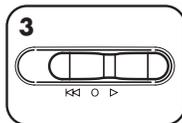
### PAPER JAM



1 Set to Reverse (◀◀) for 2-3 seconds



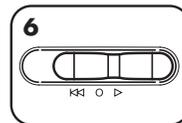
2 Alternate slowly back and forth



4 Set to Off (○) and unplug



5 Gently pull uncut paper from paper entry. Plug in



6 Set to Auto-On (▷) and resume shredding



**Overheat Indicator:** When the Overheat Indicator is illuminated, the shredder has exceeded its maximum operating temperature and needs to cool down. This indicator will remain illuminated and the shredder will not operate for the duration of the recovery time.

## LIMITED PRODUCT WARRANTY

**Limited Warranty:** Fellowes, Inc. ("Fellowes") warrants the parts of the machine to be free of defects in material and workmanship and provides service and support for 2 years from the date of purchase by the original consumer. Fellowes warrants the cutting blades of the machine to be free from defects in material and workmanship for 3 years from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part. This warranty does not apply in cases of abuse, mishandling, failure to comply with product usage standards, shredder operation using an improper power supply (other than listed on the label), or unauthorized repair. Fellowes reserves the right to charge the consumers for any additional costs

incurred by Fellowes to provide parts or services outside of the country where the shredder is initially sold by an authorized reseller. ANY IMPLIED WARRANTY, INCLUDING THAT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS HEREBY LIMITED IN DURATION TO THE APPROPRIATE WARRANTY PERIOD SET FORTH ABOVE. In no event shall Fellowes be liable for any consequential or incidental damages attributable to this product. This warranty gives you specific legal rights. The duration, terms, and conditions of this warranty are valid worldwide, except where different limitations, restrictions, or conditions may be required by local law. For more details or to obtain service under this warranty, please contact us or your dealer.

### Australia Residents Only:

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure. The benefits under Fellowes' Warranty are in addition to other rights and remedies under a law in relation to the shredder.



**CUSTOMER SERVICE & SUPPORT**

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***www.fellowes.com***

Australia: 1800 33 11 77



**1789 Norwood Avenue, Itasca, Illinois 60143 • 1-800-955-0959 • [www.fellowes.com](http://www.fellowes.com)**

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